Pure Tone Screening Skills Checklist

✓ Set-up
   ___ Appropriate, quiet environment selected.
   ___ Sound-level check completed to ensure noise level under 50 dB.
   ___ Documentation forms, pen, screening tools, and supplies to comply
      with universal precautions policy placed within easy reach.
   ___ Equipment and seating arranged so child will not view screener’s hands directly,
      or via reflective surfaces, during screening.
   ___ Condition of cords, jacks, and headphones inspected during equipment assembly.
   ___ Headphones cleaned prior to Self-Listening Check and each child’s screening process.

✓ Self-Listening Check of Equipment
   Headphones placed over screener’s ears and tone intensity set to 10 – 20 dB:
   ___ Tone type set to pulse, warble, or frequency modulated and tones presented to Right ear
      while clarity of sound checked at 2000, 1000 and 4000 Hz. Sequence repeated for Left ear.
   ___ Tone type set to steady state, tone presented continuously to Right ear while cords
      moved/manipulated to check for sound break, crackle or distortions. Repeated for Left ear.

✓ Child Preparation and Appraisal
   ___ Outer ear and ear canal inspected visually.
   ___ As playful, positive rapport established with child, appraisal made of developmental level to
      determine how to initiate Conditioning (with/without headphones, use of toys, etc.)
   ___ Individual(s) in the room instructed to minimize noise/distraction.

✓ Conditioning
   ___ Facing child, clear explanation provided throughout process.
   ___ Clean headphones placed snugly (Right ear/red, Left ear/blue).
   ___ Audiometer set to Right ear, 2000 Hz, 60 dB level—tone presented while child’s hand
      manipulated to make desired response—sequence repeated until child understands “game.”
   ___ Tone presented with child making desired response without assistance—sequence repeated
      at 60 dB, then 40 dB, varying time between presentations to assess reliability of responses.
   ___ Determination made of whether child can complete Pure Tone screening or is unable to
      respond consistently and will require an OAE screening instead.

✓ Screening and Documentation
   ___ Child repositioned so he/she cannot see screener.
   
   Right ear:
   ___ Audiometer set to Right ear, 2000 Hz, reminder reference tone
      provided at 60 dB to check that child is attentive/responsive.
   ___ Audiometer set to 2000 Hz, 20 dB screening tones presented.
   ___ Audiometer set to 4000 Hz, 20 dB screening tones presented.
   ___ Audiometer set to 1000 Hz, 20 dB screening tones presented.
   
   Left ear:
   ___ Audiometer set to Left ear, 2000 Hz, reminder reference tone
      provided at 60 dB to check that child is attentive/responsive.
   ___ Audiometer set to 2000 Hz, 20 dB screening tones presented.
   ___ Audiometer set to 4000 Hz, 20 dB screening tones presented.
   ___ Audiometer set to 1000 Hz, 20 dB screening tones presented.
   
   Overall Right and Left ear results documented.
   ___ Overall outcome determined and follow-up step(s) identified.
   ___ Child rewarded for participation regardless of outcome.

Maximum of 4 presentations per Hz level;
2 responses = Hz pass

Responses documented on Screening Form:
✓ Response or
- Non-response

2 ✓ Responses at each Hz level required for Overall Ear Pass

If either ear does Not Pass
follow-up required